



MICKLEOVER PRIMARY SCHOOL

Information for parents



Phased re-opening of school;
June 2020 onwards



Dear Parents,

I hope that you are all keeping well; in school, we are all fit and well and planning for when school begins to re-open.

Hopefully, this booklet will explain to you, how we intend to operate as a school, if the Government go ahead with their plan to implement a phased re-opening of primary schools from 1st June 2020. Due to the unique circumstances we find ourselves in; extensive demolition and building works; our plan may look very different to that of another school.

Please note that although Government guidance states that PPE is not needed within an education setting, we are offering this to our staff (eg gloves, face coverings) should they wish to wear it. Likewise, if you would like to provide your child with a face covering, they may wear one, **but must be able to put it on for themselves.**

Date for re-opening

Wednesday 3rd June

School re-opens for children of key workers (NB if demolition work has encountered problems/delays, we may need to delay re-opening)

Monday 8th June

Reception and Year 1 pupils in school on a rota.

Group A = Monday and Tuesday

Group B = Thursday and Friday

Reception and Year 1 classrooms will be deep-cleaned every Wednesday in between groups.

Year 6 pupils will be invited, in small groups, to come into school for approximately one week to undertake their secondary transition activities. An invitation and dates will be sent out to Year 6 pupils once we are back at school after half term.

Drop off and pick up

So that we can ensure social distancing throughout the school day, we will be operating a staggered drop off and pick up. We appreciate that this may not always be convenient, but please do stick to these timings so that we do not get large numbers of pupils and parents waiting to come into school.

	Drop off	Pick up
Reception	8.45am	3pm
Year 1	8.55am	3.10pm
Key workers	9.05am	3.20pm

Only one parent/carer should drop off/pick up your child at school. We will be operating a one-way system:

Parents **MUST** walk up the path towards school, from Vicarage Road, which is alongside the drive, and wait 2 metres apart, on the floor markings, at the pedestrian gate. (Please do not walk along the



private roads as you will not be able to access the back of the 'queue' and keep social distance.)

Mrs Gerver will register your child at the gate. Your child will then walk to the main entrance where they will be met by Miss Evans, who will take their temperature with a temperature scanner. Please wait on the driveway until your child has gone into school and had their temperature checked. If your child has a raised temperature above 37.8°C, they will not be allowed into school and you must take them home with you. Once your child is safely in school, please respect the one-way system and walk back towards Vicarage Road, along the drive.

At the end of the day, the children will be brought out to the front of school. Parents must not enter the school site and must use the one-way system to collect their child, queuing from the pedestrian gate, along the path, then walking back down the drive, towards Vicarage Road, with their child. Again, please do not turn up early (or late) as this will mean we have too many parents congregating.

The school day

All children in school will wear their school uniform and a pair of trainers (all named). We would like children to wear trainers, rather than school shoes or sandals, so that PE kits and extra bags are not needed, and the children can still safely participate in PE/outdoor activities.

Throughout the day, playtimes and lunchtimes will be staggered to ensure that year groups/key worker children, do not mix with each other. This is one of the things we have to ensure we do – keep groups of children in their 'bubble'. There will be class 'bubbles' and a key worker 'bubble'.

The lunchtime will be staggered:

Reception 11.30am – 12.30pm

Year 1 12.00 - 1.00pm

Key worker group 12.30pm-1.30pm

Lunches must be pre-ordered via the online system, Scopay. There will be a reduced menu choice of a meat and vegetarian option, plus dessert.

On entering the lunch hall, each child will be given a squirt of hand sanitiser. There will only be 2 children sat at each table to ensure social distancing, (usually there would be 8.)

As some children will not be getting their lunch break until 12.30pm, please send plenty of healthy snacks to keep your child going. (NB your child will need at least a morning and afternoon snack, plus an extra one if they have a late lunch break; this is because the usual infant free fruit for schools isn't currently being delivered.)

In the classroom, your child will have their own individual table. If at all possible, please provide your child with their own small pencil case which contains: pencil, pen (if your child has their pen licence), pencil crayons, rubber, ruler, glue stick and a pair of round-ended scissors – all named. Please let us know if you are not able to do this.



All Reception and Year 1 children can bring a small teddy/cuddly toy that must remain on their desk or in their bag, but is there to cuddle if they feel upset.

On the playground, each 'bubble' will have their own designated zone to play in; this will maintain the separation between groups of children when out at the same time during lunch.

Whilst in school, we will teach the children to socially distance from each other, and will monitor and reinforce this, but at the end of the day, please understand that the children are still very young and we cannot guarantee at all points of the day that this will happen.

If the children are sharing toys or equipment, they will be cleaned and disinfected (the toys, not the children!) in between use. In addition, tables, chairs and door handles will be disinfected at lunchtimes.

All 'soft furnishings' within the classrooms will have been removed – this is because they cannot be cleaned and disinfected easily. This includes school soft toys, blankets etc. So the classroom is going to look and feel quite different to what the children are used to. After half term, the teachers will post photos, on the learning platform, of the classrooms the children will be in. Year 1 children will actually be in the Year 3 classrooms, as the current Year 1 classrooms will of course, have been demolished.

Lost property

Whilst we are still social distancing and ensuring everything that we used in school is disinfected, we will not be able to have a 'Lost Property'. It is vital, therefore, that everything that your child is wearing, or bringing into school is named. If we can't reunite something with its owner, we will have to throw it away; it cannot be stored.

Staffing

As far as possible, the same staff will be with the same children in their 'bubble'; due to the fact that we have a number of staff who do work part-time, this may not always be possible. It will, however, be the same staff, on the same day, each week, so your child will know who to expect in the classroom. I will update you with this information before we return to school

Water bottle

It is really important that you send your child with a named water bottle each day as the water fountains in school, cannot be used in current circumstances.

Hand washing

The children will have to wash their hands upon arrival at school, before and after playtimes and lunchtimes. There may also be other times throughout the day when they will also need to do this. Hand sanitiser is available in every classroom; however scientific guidance is that hand washing more effective. If you would like to provide your child with their own hand sanitiser, then that is fine – please label and instruct your child to keep it in their bag and not to share it. Please let the teacher know that you have sent it.

Children will only be allowed into the toilets one or two at a time; this will depend on the number of sinks and the size of the room.



First aid

When being treated for first aid, the member of staff will be wearing gloves, an apron and possibly a face covering. Where possible, and depending on the injury, the child will be encouraged to do what they can for themselves eg use a wipe to clean a scrape; put a

plaster on themselves etc. Serious injuries will of course be treated by a member of school staff and fully trained first aider.

Sun safe

As the weather is becoming warmer, your child will need to bring a named sun hat. Please apply sun cream before you arrive at school; if possible, use the sun cream that only needs applying once. If your child needs to reapply at lunchtime, please send with a named bottle; they must be able to do this themselves. The usual school sun cream stations will not be available to use.

The curriculum

When the children return to school, our key priority is the children's mental and physical well-being. The first few weeks will be used to settle the children back into school routines. The curriculum will therefore not look like the curriculum you are used to in a reception/year 1 classroom; there will be an emphasis on recognising the emotions the children are/have been feeling, relationships and friendships, physical activity, creative activities and lots of opportunities to talk and discuss. Once settled, we will gradually introduce some phonics and number work.

Cleaning

All surfaces, door handles etc are thoroughly cleaned and disinfected on a daily basis. As mentioned previously, the classrooms will be deep-cleaned on a Wednesday.

At lunchtime, the tables and chairs will be cleaned and disinfected in between groups of children entering the lunch hall.

Classroom tables, chairs & door handles will be disinfected at lunchtime.

Any equipment used in the classroom will be disinfected after use and before the next child/group uses it.

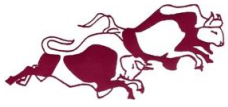
Illness

If your child is in any way unwell, please do not send them to school.

If your child is showing any symptoms of covid-19, you must inform school and you and your family should book to have a test. You must not bring your child to school until you have the results of the tests and it show negative. For children over the age of 5, parents will be able to use the 111 online coronavirus service to book a test. If your child is under 5, you should call 111.

If the test is positive, we will immediately inform all families and staff members who are in that 'bubble'. All children, family members and staff will then need to self-isolate for 14 days. If you develop symptoms in that time, you should book to have a test. This group within school, will not be allowed to attend for 14 days.

If your child develops symptoms of covid-19 whilst at school, they will be isolated and looked after by a member of staff who will be wearing a face mask, disposable apron and



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gloves, until they are collected. The child will then have to self-isolate for 7 days, but family members should self-isolate for 14 days.

I realise this is a lot to take in; please rest assured that we are doing everything possible to ensure that the children and staff are safe whilst at school. As this is not something we have encountered before, we will be constantly reviewing and updating procedures and protocols as necessary.

Take care and stay safe

Mrs Lynne Gerver
Headteacher